



**Notice of Intent: Extension roadway across Reuthinger**

The County of Webb intends to enter into one (1) project t specific contract with prime providers pursuant to Texas Government Code, Chapter 2254, Subchapter A, and 43 Texas Administrative Code (TAC) Section 30-9-43 to provide the following services

**Type of Engineering Work:**

A provider is planned to be contracted to provide planning environmental document preparation and public involvement; surveying; utility identification and relocation services; schematic; roadway, traffic and bridge and design; preparation of plans, specifications, and engineering estimates.

**Project Location:** Roadway across Reuthinger property located North of "N.D. Hachar tract and West of I.H. 35" for the continuation of the proposed Hachar Parkway to I.H. 35.

A Letter of Interest notifying Webb County of the provider's interest in the contract should be delivered by hand delivery to:

Webb County Clerk  
Webb County Justice Center  
1110 Victoria St., Suite 201  
Laredo, Texas 78042-0029

Deadline: **Letters of Interest will be received until 3:00 PM on January 7, 2016.** For more information about the Notice of Intent, please visit Webb County Internet home page at <http://webbcountytx.gov> or contact the Engineering Department at 956-523-4055 or the Purchasing Department at 956-523-4125.

  
**Leticia Gutierrez, CTP**  
**Interim Purchasing Agent**

Published: December 24, 2015 and December 31, 2015

**NOTICE OF INTENT TO CONTRACT  
FOR SPECIFIC DELIVERABLE CONTRACTS  
WITH FEDERAL FUNDING  
RFQ – HACHAR PARKWAY/RUTHINGER**

The County of Webb intends to enter into one specific deliverable contract with a prime provider pursuant to Texas Government Code, Chapter 2254, Subchapter A, and 43 Texas Administrative Code (TAC) §§9.30-9.43, PEPS Contracting: Consultant Selection Process (March 2015) in its entirety for this project, to provide the following services:

**Contract Number:**

Request for Qualifications (RFQ's) for an engineering consultant to supplement efforts performed by the City of Laredo's existing transportation engineer on the Hachar Parkway Project.

Efforts will be coordinated with the City's Consultant to supplement the production of a single environmental document, schematic, and related work to be submitted to the Texas Department of Transportation (TxDOT) for approval. Tasks include an environmental assessment, route alignment and schematic on the extension of a new location roadway across Reuthinger property located North of "N.D. Hachar tract and West of I.H. 35" for the continuation of the proposed Hachar Parkway to I.H. 35.

**Selection Requirements:**

The proposed team must demonstrate that a Professional Engineer licensed in Texas will sign and/or seal the work to be performed on the contract.

For purposes of executing an engineering contract and doing work with Webb County the prime provider (firm) must be registered with the Texas Board of Professional Engineers.

If a joint venture is being considered, see the "Joint Venture Certification Requirements" section of this Notice for additional requirements.

The proposed **Engineer** must be registered in the State of Texas.

The selected prime provider must perform a minimum of 30% of the actual contract work.

**Certification Requirements:**

Precertification requirements are not waived for this contract.

The prime provider employees and sub provider employees proposed as task leaders

must demonstrate experience for each of the advertised work categories listed in which those employees are intended to perform work and the % of Work Per Category" section below.

**Joint Venture Certification Requirements:**

Webb County allows joint ventures. Submittal of a joint venture proposal is at the discretion of the provider. A joint venture is considered the prime. All joint venture parties must be clearly identified.

For purposes of executing an engineering contract and doing work with Webb County, each firm included in the joint venture must be registered with the Texas Board of Professional Engineers.

All joint venture parties will be required to sign the contract and take equal 100% responsibility for the contract.

**Disadvantaged Business Enterprise (DBE) Goal:**

This is a federally funded contract. The assigned DBE goal for participation in the work to be performed under this contract is 10% of the contract amount.

The provider shall furnish evidence of compliance with the assigned DBE goal or evidence of a good faith effort acceptable to the Webb County and TX DOT to meet the assigned goal on the CCO-6 form. Failure to do so shall be reason to consider the provider nonresponsive, and Webb County will select the next highest scored provider meeting these requirements. Remember, the DBE goal can be achieved using the prime provider, the sub providers, or both.

**Work Categories and the % of Work Per Category:**

Major work items:

**GROUP 2: Environmental Studies**

2.14.1 Environmental Document Preparation (5%)

**GROUP 3: Schematic Design**

3.5.1 Major Bridge Layouts (5%)

**GROUP 4: Roadway Design**

4.2.1 Major Roadway Design (35%)

**GROUP 5: Bridge Design**

5.2.1 Major Bridge Design (24%)

**GROUP 7: Traffic Engineering and Operations Studies**

7.1.1 Traffic Engineering Studies (2%)

7.3.1 Traffic signal Timing (1%)

**GROUP 8: Traffic Operations Design**

8.1.1 Signing, Pavement Marking and Channelization (2%)

8.2.1 Signalization (1%)

**GROUP 10: Hydraulic Design and Analysis**

10.1.1 Hydrologic Studies (2%)

10.2.1 Basic Hydraulic Design (5%)

10.3.1 Complex Hydraulic Design (5%)

**GROUP 14: Geotechnical Services**

14.1.1 Soil Exploration (1%)

14.2.1 Geotechnical Testing (1%)

14.3.1 Transportation Foundation Studies (1%)

**GROUP 15: Surveying and Mapping**

15.1.1 Right of Ways (3%)

15.2.1 Design and Construction Survey (3%)

15.3.1 Aerial Mapping (0.5%)

15.4.1 Horizontal and Vertical Control for Aerial Mapping (2.5%)

**GROUP 18: Miscellaneous**

18.1.1 Value Engineering (1%)

**Major Work Categories:**

In addition to demonstrating employee experience for the work categories listed above, the LOI must address the team's firm capabilities and experience in the following major work categories:

2.14.1 Environmental Studies

4.2.1 Major Roadway Design

5.2.1 Major Bridge Design

15.2.1 Design and Construction Survey

10.2.1 Basic Hydraulic Design

**Selection Criteria:**

Webb County will evaluate Letters of Interest (LOI) using the following criteria:

- Project understanding and approach (35%)
- The project manager's experience with similar projects (25%)
- Similar project-related experience of the task leaders responsible for the major work categories identified in this notice (20%)
- The provider's QA/QC program for project delivery (10%)
- Past experience based on the provider's references statements (5%)

- Familiar with geographic project area (5%)

### **Selection Procedure:**

**A Short List meeting with providers advancing to the short list will not be held. A proposal from the shortlist providers will not be required.**

The Webb County reserves the right to waive the interview portion of this process; if waived the selection will be from the LOI. However, if the interview is not waived the providers advancing to the short list will be asked to participate in an interview. These providers will be sent an Interview and Contract Guide (RFP/ICG) containing instructions for participating in the interview. The prime provider's project manager must be present for and participate in the interview or the provider will be dropped from further consideration. The scoring for the interview will be the basis for contract award, if held.

### **Letter of Interest Requirements:**

The Letter of Interest (LOI) is limited to five 8½ x 11 inch pages; single sided, using 12 pitch font sizes.

The LOI must be submitted with a single staple in the upper left-hand corner. No other binding will be accepted.

The LOI must include the following:

- **Contract Number:**
- The name of the prime provider's project manager (who may be replaced during the selection and before contract execution only by another person proposed in the LOI for the prime provider's team, as approved by the Webb County) and the names of the prime provider's and any subproviders' task leaders (who may be replaced during the selection and before contract execution only by another person proposed in the LOI for the prime provider's or subprovider's team, as approved by the Webb County) who will work on the contract. Under a joint venture agreement, one project manager must be identified to represent the joint venture as the prime.
- Information showing the team's project understanding and approach; the project manager's experience with similar projects; similar project-related experience of the task leaders responsible for the major work categories; and other pertinent information addressed in this notice. For each similar project referenced, identify either the project manager's or the task leader's specific role(s) and work contributed.
- Evidence of compliance with the assigned DBE goal can be achieved using the prime provider, the subproviders, or both as shown on the CCO-6 Project Team Composition form; or if the goal is not met, a written commitment to make a good

faith effort to maximize DBE utilization during the contract with an explanation of the good faith efforts to obtain DBE participation.

- Verification in the form of a statement that the proposed team individuals are currently employed by either the prime provider or a subprovider.
- Verification in the form of a statement that the prime provider (firm or the joint venture members) is registered with the Texas Board of Professional Engineers. If not applicable to your firm, please provide an explanation.
- Name and contact information (mailing address, e-mail address, telephone number) for at least three client references for the prime providers' project manager for similar related projects. The project manager may use client references for experience obtained under a previous employer. Also, it is understood that first-time project managers may not have three references for previous project management experience.

**Reference information will be evaluated only if the firm is short-listed.**

- Submit 6 original Letter(s) of Interest (LOI) with attachments. Each LOI must contain a complete set of attachments.

**Required Letter of Interest Attachments:**

- An organization chart limited to one (1) 8 ½ x 11 page containing the names of the prime provider and any subproviders' task leaders proposed for the team and their contract responsibilities by work category. Task leaders should be clearly designated. Other personnel can be identified at the prime provider's discretion. The organization chart should also include the name, address, e-mail, telephone and fax numbers of the prime provider and all subproviders proposed for the team. The organization chart can be prepared with a font size of less than 1 pitch. The organization chart is not included in the five-page Letter of Interest, it is considered an Attachment.

**Deadline:**

The provider is responsible for verifying that the Webb County contact person has received the LOI.

Letters of Interest will be received until January 7, 2016 p.m. CST, by 3:00pm Webb County Clerk's Office, 1110 Victoria Suite 201, Laredo, Texas, 78040. Attention: Margie R. Ibarra, Webb County Clerk.

Contract execution expected by \_\_\_\_\_.

This date is estimated according to the current contracting time frames.

**Agency Contact:**

Questions regarding this notice of intent may be submitted in writing (via email) to Luis Perez Garcia, County Engineer at [lperezgarcia@webbcountytexas.gov](mailto:lperezgarcia@webbcountytexas.gov).

Questions are to be limited to possible errors in the notice, missing information, and problems with the forms to be downloaded.

The deadline for submitting questions regarding this notice of intent is January 3, 2016.

Significant and relevant questions and the official responses will be posted on the Webb County's website [www.webbcountytexas.gov](http://www.webbcountytexas.gov)