

Addendum

RFP 2015-08 "Remodel County Court at Law #1
April 23, 2015

The pre proposal meeting was held of Thursday April 23, 2015 at 9 Am in the Purchasing Department Conference Room. Questions and discussion included:

1. Does the work need to be done after hours? It was explained that the week of June 2nd to June 5th has been set aside for work in the courtroom.

Access to the other rooms will be available as needed and the department will cooperate with the contractor to facilitate the need to work. If requested by the contractor, access after 5 PM will be provided.

2. Selection of carpet and wall and cabinet color was discussed. The department had previously selected a color for the walls and a carpet. The selected contractor will be afforded this information to help speed the selection process. The selected contractor will not be obligated to select from a particular vendor but will have to provide the department the opportunity to select the wall and cabinet color and carpet type and color.

3. The contractors requested the square foot of each of the locations. The size of each room has been added to the previously provided room sketch.

4. The department representative at the meeting indicated that the jury room was to have been included in the work to be done. The jury room has been identified as room 14. The jury room will require the replacement of the carpet, the painting of the walls, and the renovation of the sink and cabinets. The bathroom adjacent to the jury room is not expected to be renovated.

5. The book shelves in the judges Office are not expected to be painted.

6. The long storage cabinet (next to the commode) in the bathroom adjacent to the judge's office (Identified as section 4 on the sketch) will not need to be replaced / only removed.

7. The contractor is expected to retouch the benches in the courtroom.

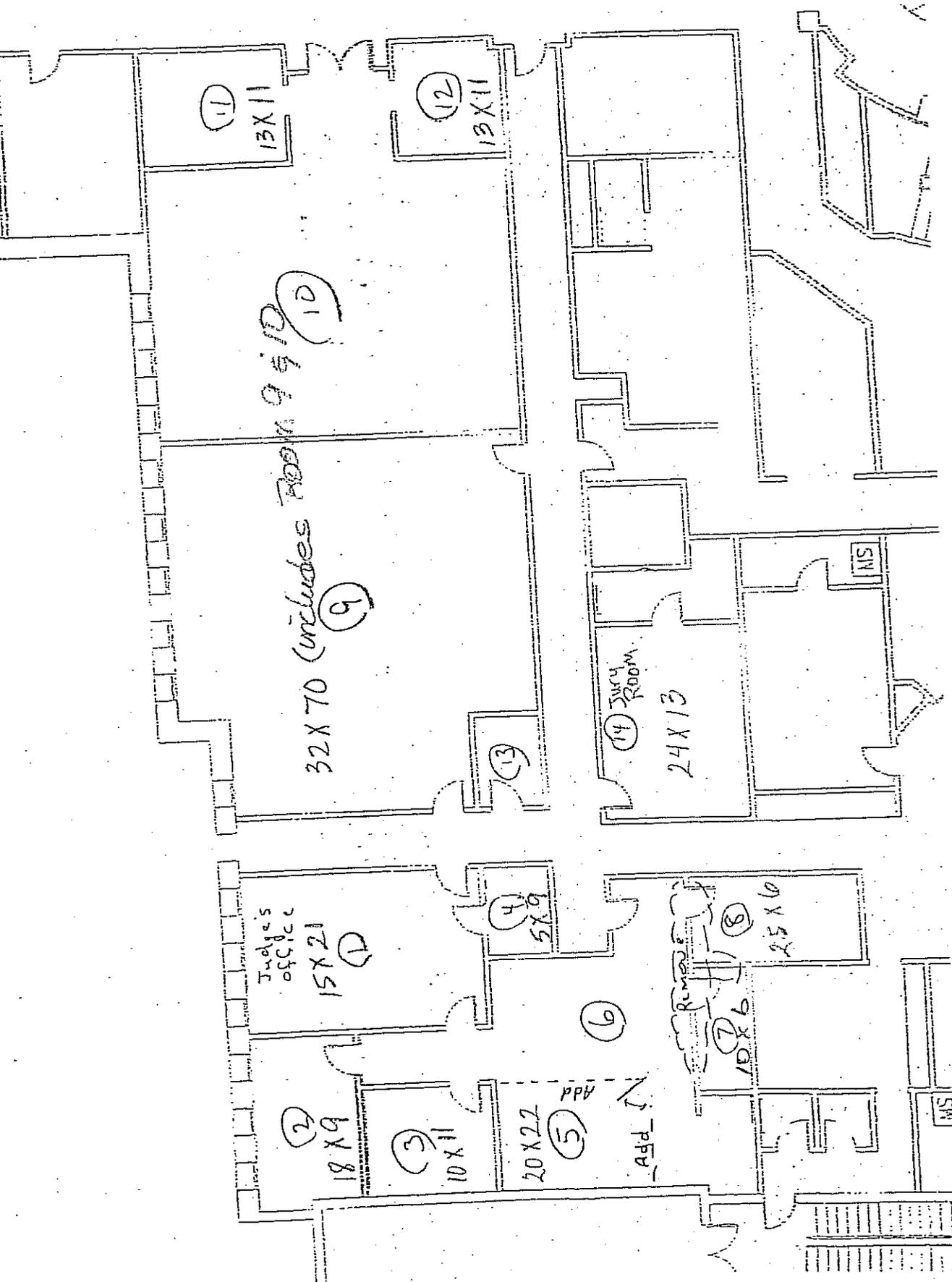
8. There was a question of electrical outlets in the new wall; it was pointed out that #8 on the scope of work identified the need for phone, data and electrical outlets.

9. Contractors asked to clarify if the quote was to include labor and materials. Yes, the quote is to include labor and materials.

10. Contractors asked if they needed to get a city permit before the start of the work; the response was yes, they need to have a city permit.

11. The addition of one room and the availability of the square footage for each room does not trigger a need to extend the due date of the proposal.

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Please sign _____