

## PUBLIC NOTICE

Notice is hereby given that the Webb County is soliciting proposals from restaurant owners or restaurant operators interested in leasing the Webb County Golf Course Clubhouse Restaurant and Bar to operate for the golfers and the general public.

While Webb County considers the facility to be beneficial to a current restaurant owner looking to expand their current business; Webb County does not rule out the opportunity for a new operator as excellent.

WEBB County has recently remodeled the Clubhouse and the kitchen has all new equipment.

The Webb County Golf Course Restaurant and Bar is located on the golf course premises off Loop 20 in close proximity to the Laredo Airport. It is a facility of 5,500 square feet.

Proposals must be submitted in One Original and Eight copies in sealed envelopes to the Office of the Webb County Clerk. Sealed envelopes must be marked (Sealed Proposal) with the number and services on the front lower left-hand corner of envelope.

### **RFP 2015 -10 "Lease of Webb County Golf Course Clubhouse Restaurant and Bar"**

Proposals will be either hand delivered or mailed to the following locations:  
Hand delivered or mailed to:

**Webb County Clerk  
Webb County Justice Center  
1110 Victoria St., Suite 201  
Laredo, TX 78042-0029**

**A pre proposal meeting will take place on Tuesday June 2, 2015 at 9AM at the Purchasing Department Conference Room located at 1110 Washington Suite 101.**

Proposals must be delivered no later than **Thursday June 11, 2015 at 2:00 PM**, at which time all received proposals will be opened and read to the public. Late Proposals will not be considered.

If any additional information is required please contact, Leticia Gutierrez at Purchasing Department at 956-523-4127 [lgutierrez@webbcountytx.gov](mailto:lgutierrez@webbcountytx.gov) . Please visit our web-site for a copy of proposal notice and specification, under Purchasing Department [www.webbcountytx.gov](http://www.webbcountytx.gov) .

The County of Webb reserves the right to reject any and all proposals or to select the proposal that is the best interest of Webb County.

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Dr. Cecilia M. Moreno  
Purchasing Agent

Advertise on the following dates: Thursday May 28, 2015 and Thursday June 4, 2015

THIS FORM MUST BE INCLUDED WITH RFP-PACKAGE; PLEASE CHECK OFF EACH ITEM AND SIGN

### “Sealed Proposal Checklist”

RFP-2015-10 “Lease of Webb County Golf Course Clubhouse Restaurant and Bar”

- Public Notice
- Scope of Work
- Terms and Conditions (Please read)
- Conflict of Interest Forms (required and signed)
- Certification Regarding Debarment (Form H2048) (required and signed)
- Certification Regarding Federal Lobbying (Form 2049) (required and signed)
- Proof of No Delinquent Tax Owed to Webb County (required)
- Proposal Information form (required)
- References (required)
- Price form (required and signed)

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Signature (Please sign and include with package)

# **RFP 2015 -10 Lease of Webb County Golf Course Clubhouse Restaurant and Bar**

## **Introduction**

Webb County is soliciting proposals from restaurant owners or restaurant operators interested in leasing the Webb County Golf Course Clubhouse Restaurant and Bar to operate for the golfers and the general public.

While Webb County considers the facility to be beneficial to a current restaurant owner looking to expand their current business; Webb County does not rule out the opportunity for a new operator as excellent.

WEBB County has recently remodeled the Clubhouse and the kitchen has all new equipment.

The Webb County Golf Course Restaurant and Bar is located on the golf course premises off Loop 20 in close proximity to the Laredo Airport. It is a facility of 5,500 square feet.

## **Specifications**

Webb County solicits proposals from vendors interested in the leasing of the Webb County Golf Course Clubhouse Restaurant and Bar.

Proposals should address all criteria for selection.

Operators will be responsible for:

1. All staffing
  - Hiring
  - Scheduling
  - Payroll and taxes
  - Worker's Compensation
  - Benefits
  - Uniforms (agreed upon by both parties)
2. Utilities
3. Monthly rent payment
4. Equipment needed beyond what is provided
5. Liquor license
6. Standard operating procedures and employee manual
7. Maintenance of leased property

8. Additional changes to the facility (to be approved by both Webb County and golf course management)

Proposer will be expected to turn in a monthly/quarterly report to the county identifying revenue and expenses; hours of operations; special events

While hours of operation are flexible they are important to Webb County. The restaurant is expected to be in operation during the time that golfers are present. Other hours are at the discretion of the operator.

Final negotiations will include a listing of the current equipment inventory and the process for replacement of any equipment.

#### Property Description

1. All equipment, fixtures, tables, and chairs, will go into the lease unless the lessee identifies otherwise.
2. The Webb County Casa Blanca Golf Course Clubhouse has an adequate kitchen, restaurant, and bar area is great for a variety of functions for adult and/or children. The restaurant area can seat over 48 individuals and the bar area can seat an additional 24.
3. Other
  - Restaurant has a flat screen TV
  - Bar has a flat screen TV
  - Beverage cart
  - Patio and possible wedding/banquet facilities
  - Office space

#### Criteria for selection

Webb County will rank proposals based on the following criteria

1. Expected financial profit to Webb County (monthly lease payment) **(50 points)**
2. Opportunity for financial growth (percent of profits to the county) **(15 points)**
3. Experience in the restaurant /bar business of proposer **(10 points)**
  - Reputation for quality
  - Aggressive marketing and sales capabilities
4. Financial stability of the proposer **(10 points)**
  - Strong financial capabilities as noted by financial statement enclosed
  - Timely bill pay history
  - Transparent
5. Proposed start date and expected hours of operation **(10 points)**

- How soon will you be in business
  - What are the expected hours of operations
6. Familiarity of the proposer to the golf game and the clients it will serve **(5 points)**

### **Proposal Information**

1. Sealed proposals mailed or delivered to :  
***Ms. Margie Ibarra Webb County Clerk***  
***1110 Victoria St. Suite 201***  
***Laredo Texas 78043-0029***
2. Sealed proposals are due at 2 PM on Thursday June 11, 2015
3. Sealed proposals must be submitted with one original and eight copies in sealed envelope. Proposal must be marked Sealed Proposal with the Proposal number and description.
4. Pre-proposal Meeting will be held on Tuesday June 2, 2015 at 9:00 am
5. For additional information or questions please send to  
[lgutierrez@webbcountytx.gov](mailto:lgutierrez@webbcountytx.gov) , Leticia Gutierrez, Contract Administrator or call at 956-523-4127.

# COUNTY OF WEBB

## **Terms and Conditions of Invitations for Bids/Proposals**

### 1. GENERAL CONDITIONS:

Proposers/Bidders are required to submit their proposals upon the following expressed conditions:

- (A) Proposers shall thoroughly examine the scope of work and layouts, instructions and all other contract documents.
- (B) Proposers shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of materials and equipment as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure to fulfill in every detail the requirements of the contract documents of the County or the compensation of the vendor.
- (C) Proposers is advised that all County contracts are subject to all legal requirements provided for in county, state and federal statutes and regulations.

### 2. PREPARATION OF BIDS/PROPOSALS:

Proposals will be prepared in accordance with the following:

- (A) Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
- (B) Alternate bids will not be considered unless specifically requested within the proposal package.
- (C) Proposed Period of Performance (POP) must be shown and shall include Sundays and holidays.
- (D) Bidders will not include Federal taxes or State of Texas limited sales excise and use taxes in bid prices since the County of Webb is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.

### 3. DESCRIPTION OF SUPPLIES:

Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to

indicate type and quality of material. Bidders are required to state exactly what they intend to furnish otherwise they shall be required to furnish the items as specified.

4. SUBMISSION OF BIDS/PROPOSALS:

- (A) Bids/Proposals and changes thereto shall be enclosed in sealed envelopes addressed to the Webb County Clerk. The name and address of the bidder, the date of the proposal opening and the material or service bid on shall be placed on the outside of the envelope.
- (B) Bids/Proposals must be submitted in the forms furnished. Electronic bids/proposals will not be considered. Bids/Proposals, however, may be modified by written notice provided such notice is received at the County Clerk's Office before the time and date set for the proposal opening.
- (C) Samples, when required, must be submitted within the time specified, at no expense to the County of Webb. If not destroyed or used up during testing, samples will be returned upon request at the proposer expense.

5. REJECTION OF BIDS/PROPOSALS:

- (A) The Purchasing Agent may reject a bid/proposal if it is deemed to be non responsive and/or provided by not responsible bidder/proposer.
- (B) No bid/ proposal submitted herein shall be considered if the proposer owes any delinquent taxes to the County of Webb at the time proposals are opened. In the event that the successful proposer herein subsequently becomes delinquent in the payment of his or its County taxes, such fact shall constitute grounds for cancellation of the contract.
- (C) No bid/proposal submitted herein shall be considered unless the bidder/proposer warrants that upon execution of a contract with the County of Webb, the bidder/ proposer will not engage in employment practices which have the effect of discriminating against employees or prospective employees because of race, color, sex, creed, disability, or national origin and will submit such report as the County may thereafter require to assure compliance.
- (D) The County may, however, reject all proposals whenever it is deemed in the best interest of the County to do so, and may reject any part of a bid. County may also waive any minor informalities or irregularities in any bid.

6. WITHDRAWAL OF BIDS/PROPOSALS:

Bids/Proposals may not be withdraw after the closing time and date.

7. LATE BIDS/PROPOSALS OR MODIFICATIONS:

Bids/Proposals and modifications received after the time set for the proposal submission will not be considered.

8. CLARIFICATIN OR OBJECTION TO PROPOSAL SPECIFICATIONS:

If any person contemplating submitting a proposal for this contract is in doubt as to the true meaning of the specifications, or other bid/proposal documents or any part thereof, the bidder/proposer may submit to the Purchasing Agent on or before five days prior to scheduled opening a request for clarification. All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any interpretation of Webb County proposal package specification instructions, if made, will be made only by Addendum duly issued. A copy of such Addendum will be posted on the web-site and email to the vendors list that have received email copy of package. The County will not be responsible for any other explanation or interpretation made or given prior to the award of the contract. Any objections to the specifications and requirements as set forth in this proposal must be filed in writing with the Purchasing Agent on or before five days prior to the scheduled opening.

Where there is a question that will not lead to an addendum, the questions will be made in writing to the Purchasing Department. The answer will be in writing posted on the website for everyone to receive the same response.

9. DELINQUENT TAXES:

All vendors seeking to do business with Webb County must owe no delinquent taxes to the County. Attestation of owing no delinquent taxes will be required. If a vendor owes taxes to Webb County, those taxes should be paid before submitting a proposal.

10. AWARD OF CONTRACT:

- (A) The contract will be awarded to the best qualified according to the bid/proposal criteria and a written award letter will be issue.
  - (1) Award of a bid/proposal requires formal approval by the Commissioners Court.
  - (2) Bid/Proposal contract must also be approved by the Commissioners Court.
  - (3) The written notice to proceed will be for construction contracts provided after all contract documents are signed.

- (D) Prices must be quoted F.O.B. Webb County with all transportation charges prepaid, unless otherwise specified in the Invitation for Bids/Proposals.
- (E) Delivery time will be considered in breaking of tie proposals.
- (F) Period of Performance will commence with written Notice to Proceed.

11. BID BOND

A bid bond in the amount of 5% of the Bid/Proposal issued by an acceptable surety company shall be submitted with each bid. A certified check or Bank Draft payable to the Webb County may be submitted in lieu of the Bid Bond. All such bonds, cashier checks shall be drawn payable to Webb County.

12. PERFORMANCE AND PAYMENT BOND

A Performance Bond is require for construction work if the contract is in excess of \$100,000; and a Payment Bond is require if the construction contract is in excess of \$25,000. The requirement is for all prime contractors which enter into a formal contract with the State, any department, board, agency, municipality, county, school district or any division or subdivision. The failure of the successful bidder/proposer to execute the agreement and supply the required bonds within ten (10) days after the award or within such extended period as Webb County may grant, shall constitute a default and Webb County may, at its option either award the contract to next lowest responsible bidder, or re-advertise for bids/proposals. In either case, Webb County may charge against the bidder the difference between the amount of the bid, and the amount for which a contract is subsequently executed irrespective of whether this difference exceeds the amount of the bid bond. If a more favorable bid is received through re-advertisement, the defaulting bidder shall have no claim against Webb County for a refund.

13. WORKERS' COMPENSATION INSURANCE COVERAGE:

The Workers' Compensation Commission has adopted Rule 110.110 effective with all bids advertised after September 1, 1994. The TWCC has stated that it is aware that a statutory requirement for workers' compensation insurance coverage is not being met. Therefore, Rule 110.110 requires that all bidders be covered under workers' compensation insurance to achieve compliance from both contractor(s) and governmental entities. **Attachment A** is provided in accordance with the requirements on governmental entities. Please read carefully and prepare your bid in full compliance to TWCC Rule 110.110. Failure to provide the required certificates upon submission of a bid could result in your bid being declared non-responsive.

14. REFERENCES:

Webb County requires proposer to supply with this proposal, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.

15. STATEMENTS:

No oral statement of any person shall modify or otherwise change, or affect the terms conditions, plans and/or specifications stated in the bid/proposal packages.

16. ETHICS:

The proposer shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, of the Webb County Purchasing Department.

17. PROPRIETARY INFORMATION:

All materials submitted to the County become public property and are subject to the Texas Open Records Act upon receipt. If a proposer does not desire proprietary information in the proposal to be disclosed, each page must be identified and marked proprietary a time of submittal. The County will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

## Webb County

### Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7<sup>th</sup> business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Cayetano "Tano" Tijerina
2. Commissioner Frank Sciaraffa
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49<sup>th</sup> Judicial District
7. Judge Becky Palomo, 341<sup>st</sup> Judicial District
8. Judge Monica Notzon, 111<sup>th</sup> Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

**CONFLICT OF INTEREST QUESTIONNAIRE**

**FORM CIQ**

**For vendor or other person doing business with local governmental entity**

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

**1** Name of person who has a business relationship with local governmental entity.

**2**  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3** Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes       No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes       No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

**4**

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor **must** also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of **fact** upon which reliance was placed when this contract was entered into. If it is later **determined** that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including **suspension** and/or **debarment**.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become **erroneous** by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the **Definitions** and **Coverage** sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification **that**, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared **ineligible**, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the **TDA**, as applicable.

Do you have or do you anticipate having subcontractors under **this** proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" **without** modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from **the** covered contract, unless it knows that the certification is erroneous. A contractor **must**, at a minimum, obtain certifications from its covered subcontractors upon each **subcontract's** initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to **require** establishment of a system of records in order to render in good faith the certification **required** by this certification document. The knowledge and information of a **contractor** is not required to exceed that which is normally possessed by a prudent person **in** the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, **if** a contractor in a covered contract knowingly enters into a covered subcontract **with** a person who is suspended, debarred, ineligible, or voluntarily excluded from **participation** in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this **contract** by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of **the** terms in this certification. In this instance, the potential contractor must **attach** an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name and Title of Authorized Representative

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes
- No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
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Name of Authorized Representative	Title
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\_\_\_\_\_  
Signature – Authorized Representative

\_\_\_\_\_  
Date

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name \_\_\_\_\_ owes no delinquent property taxes to Webb County.

\_\_\_\_\_ owes no property taxes as a business in Webb County.  
(Business Name)

\_\_\_\_\_ owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared \_\_\_\_\_, know to me (or proved to me on the oath of \_\_\_\_\_) to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2015.

Notary Public, State of Texas

\_\_\_\_\_  
(Print name of Notary Public here)

My commission expires the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Proposer Information

Name of Proposer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Person Authorized to Sign:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

\_\_\_\_\_

\_\_\_\_\_  
(Date)

Note:

All submissions relative to these RFP shall become the property of Webb County and are nonreturnable.

If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia May Moreno, at (956)523-5224 or Administrative Assistant, Leticia Gutierrez, at (956)-523-4127.

# References

Name of Firm	Address	Phone	Name of Contact

## Proposal Lease Form

1. Monthly Lease \$ \_\_\_\_\_

2. Additional percent  
of profit (details to be  
negotiated with contract) \$ \_\_\_\_\_

3. Proposed start date \_\_\_\_\_

\_\_\_\_\_  
**Signature** (Form must be sign)

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**(Print Name)**