

PUBLIC NOTICE

Notice is hereby given that the Webb County is soliciting qualifications from architects for the design of the Webb County Casa Blanca Golf Course.

Qualifiers will be asked to present ideas for the establishment of a smaller golf course, maybe 9 holes with at least five sets of tees ranging at least fifty to seventy yards on each hole. Golfers should have many alternatives to vary the look of the limited number of holes with a par three course that can be lighted for play after dark, a quality learning area including a driving range, chipping practice area and a putting area with various bunkers.

RFQ's must be submitted in One Original and Eight copies in sealed envelopes to the Office of the Webb County Clerk. Sealed envelopes must be marked (Sealed RFQ) with the number and services on the front lower left-hand corner of envelope.

RFQ 2015 -03 "Architectural Services for the redesign for the Casa Blanca Golf Course

Request for Qualifications will be either hand delivered or mailed to the following locations:
Hand delivered or mailed to:

**Webb County Clerk
Webb County Justice Center
1110 Victoria St., Suite 201
Laredo, TX 78042-0029**

Qualifications must be delivered no later than ***Thursday July 30, 2015 at 2:00 PM***, at which time all received RFQ's will be opened and read to the public. Late RFQ's will not be considered.

If any additional information is required please contact, Leticia Gutierrez at Purchasing Department at 956-523-4127 lgutierrez@webbcountytx.gov . Please visit our web-site for a copy of Request for Qualifications notice and specification, under Purchasing Department www.webbcountytx.gov .

The County of Webb reserves the right to reject any and all qualifications that is the best interest of Webb County.

Dr. Cecilia M. Moreno
Purchasing Agent

Advertise on the following dates: Friday, June 19, 2015 and Friday June 26, 2015

THIS FORM MUST BE INCLUDED WITH RFQ-PACKAGE; PLEASE CHECK OFF EACH ITEM AND SIGN

“Sealed RFQ”

RFQ-2015-03

“Architectural Services for the redesign for the Casa Blanca Golf Course”

- Public Notice
- Scope of Work
- Conflict of Interest Forms (required)
- Certification Regarding Debarment (Form H2048) (required)
- Certification Regarding Federal Lobbying (Form 2049) (required)
- Qualifier Information Form (required)
- Proof of No Delinquent Tax Owed to Webb County (required)
- References (required)

Signature (must be signed)

RFQ 2015- 03

Architectural Services for the redesign for the Casa Blanca Golf Course

Introduction

Webb County is soliciting qualifications from architects for the design of the Webb County Casa Blanca Golf Course.

Qualifiers will be asked to present ideas for the establishment of a smaller golf course, maybe 9 holes with at least five sets of tees ranging at least fifty to seventy yards on each hole. Golfers should have many alternatives to vary the look of the limited number of holes with a par three course that can be lighted for play after dark, a quality learning area including a driving range, chipping practice area and a putting area with various bunkers.

It is expected that more valuable property along Loop 20 can be developed for commercial purposes. Webb County expects the expansion of Loop 20 to reduce the total golf course acreage.

Webb County is interested in working with the local school districts, Laredo Community College and Texas A&M International University and partner with them for the use the Casa Blanca Golf Course to provide instruction and/or train local students for competition. The design should reflect that effort. Selected architect will be expected to dialogue with the local educational providers and bring forth ideas on how the design of the facility can improve opportunities or joint use.

Scope of Work

The scope of services as outlined below are to be performed by the selected golf course architect during the following four phases of the project.

1. Consultation, Planning and Preliminary Design Phase

The golf course architect shall prepare preliminary design studies that will include the re-routing of the golf course, with alternates or revisions as deemed necessary. The re-routing shall show the location of the tees, greens, fairway boundaries, centerlines and other such information. The preliminary design will include a par 3 course that can be lighted for play after dark, a quality learning area that includes a driving range, a chipping practice area, and a putting area with various bunkers.

Selected qualifier will be available to consult with Webb County Officials on options for the best use of the land space.

The golf course architect shall submit to Webb County a Statement of Probable Construction Cost. This cost shall represent the golf course architect's best judgment of the Probable Construction Cost as a design professional.

2. **Construction Documents Phase**

Upon approval by Webb County of the Preliminary Design Studies, the golf course architect shall prepare for Webb County's approval, construction documents consisting of the working drawings and specifications necessary for construction of the project. Included with the construction documents will be the instructions setting forth the requirements for the construction of the project and the duties and responsibilities of the golf course architect, Webb County, and the contractor.

The golf course architect shall advise Webb County of any adjustments to the previous Statement of Probable Construction Cost indicated by changes in requirements or general market conditions.

3. **Bidding and Negotiation Phase**

The golf course architect, following Webb County's approval of the construction documents, shall assist Webb County in obtaining bids or proposals, evaluating the bids and bidders, and in awarding a contract or contracts for the construction of the project. Award of the contract will be by the Webb County Commissioner's Court.

4. **Construction Phase**

The golf course architect shall make periodic visits to the site of the project and be familiar with the progress and quality of the work and determine in general, if the project is proceeding in accordance with the contract documents.

The scope of service for the golf course architect shall include periodic observations of contractor's work, interpretation of plans and specifications for correctness of workmanship and materials, and appearance of the final project. It may also include processing of necessary and appropriate paperwork, assistance in contract administration, weekly reports, issuance of certificates, and the like, as mutually agreed upon by Webb County and the golf course architect, and provided for in the contract documents.

Additional services may be included in the contract documents.

Criteria for Selection

Criteria to be used by Webb County in the evaluation of the qualifications include the following:

1. Relevant project experience of the design firm
2. Qualifications of persons to be directly involved with the project
3. Reputation of the firm
4. Examples of other like work performed
5. Experience designing in hot, dry climates
6. Availability to assist in getting buy-in from the local golfing community
7. Experience in creating golf related attractions for golfers of all ranges of skill level

Architectural firms responding to the RFQ should clearly address each of the above criteria in the response package.

Responders will be notified of date for presentations to be made to the Webb County Commissioner's Court. Presenters should be able to present ideas that will address the needs of Webb County as outlined in the introduction. Presenters should be prepared to answer questions from the members of the court.

The Webb County Commissioner's Court will select based on a holistic evaluation where the court selects by vote. A first and second place qualifier will be selected.

Contract negotiations with the top selected qualifier will follow. If both parties do not agree on contract terms Webb County will negotiate with the second selected qualifier.

Proposal Information

1. Sealed proposals mailed or delivered to:
Ms. Margie Ibarra Webb County Clerk
1110 Victoria St. Suite 201
Laredo, Texas 78042-0029
2. Sealed proposals are due at **2:00 PM on Thursday July 30, 2015**
3. Sealed proposals must be submitted with one original and eight copies in sealed envelope. Proposal must be marked with the proposal number and title.

4. For additional information please send questions to cmaymoreno@webbcountytx.gov Cecilia May Moreno, Purchasing Agent, or lgutierrez@webbcountytx.gov , Leticia Gutierrez, Contract Administrator or call at 956-523-4125.

Webb County

Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Cayetano "Tano" Tijerina
2. Commissioner Frank Sciaraffa
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49th Judicial District
7. Judge Becky Palomo, 341st Judicial District
8. Judge Monica Notzon, 111th Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor or other person doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (Item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY
EXCLUSION FOR COVERED CONTRACTS

PART A.

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

Signature of Authorized Representative

Date

Printed/Typed Name and Title of
Authorized Representative

CERTIFICATION REGARDING FEDERAL LOBBYING
(Certification for Contracts, Grants, Loans, and Cooperative Agreements)

PART A. PREAMBLE

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

PART B. CERTIFICATION

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

Yes

No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
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Name of Authorized Representative	Title
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Signature – Authorized Representative

Date

Qualifier Information

Name of Qualifier: _____

Address: _____

Phone: _____

Email Address: _____

Signature of Person Authorized to Sign Qualifier:

Signature

Print Name

Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

(Date)

Note:

All submissions relative to these RFQ shall become the property of Webb County and are nonreturnable.

If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia May Moreno, at (956)523-5224 or Administrative Assistant, Leticia Gutierrez, at (956)-523-4127.

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name _____ owes no delinquent property taxes to Webb County.

_____ owes no property taxes as a business in Webb County.
(Business Name)

_____ owes no property taxes as a resident of Webb County.
(Business Owner)

Person who can attest to the above information

*** SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas
County of Webb

Before me, a Notary Public, on this day personally appeared _____, know to me (or proved to me on the oath of _____ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this ____ day of _____ 2015.

Notary Public, State of Texas

(Print name of Notary Public here)

My commission expires the ____ day of _____ 20__.

References

Name of Firm	Address	Phone	Name of Contact